Maya Rodriguez

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EDUCATION

University of California, Irvine
Bachelor of Arts, Sociology   June 20XX
GPA: 3.55; Dean's Honor List: 3 quarters

RESEARCH EXPERIENCE

UCI Department of Sociology, Irvine, CA
Research Assistant   September 20XX – Present

- Conduct qualitative data analysis on 200+ survey responses for immigration policy impact research project
- Interview 20+ community members about social services experiences and present findings at research symposium
- Collaborate with 4-person team to produce 3 policy briefs on housing inequality for local government partners

ACADEMIC PROJECT

Sociology 188: Social Policy Analysis   January 20XX – March 20XX

- Led 4-person team analyzing California's AB 5 gig worker legislation through 12 stakeholder interviews
- Produced 25-page policy memo with recommendations shared with 3 local city council members

COMMUNITY EXPERIENCE

Orange County Food Bank, Santa Ana, CA
Volunteer Coordinator Assistant   June 20XX – Present

- Organize weekly schedules for 50+ volunteers and train new volunteers on protocols
- Facilitate communication between English and Spanish-speaking volunteers and clients

Anteater Involvement Fair Planning Committee, Irvine, CA
Student Volunteer   August 20XX – September 20XX

- Coordinated logistics for campus event serving 8,000+ students with diverse stakeholders

WORK EXPERIENCE

Macy's, Costa Mesa, CA
Sales Associate   June 20XX – August 20XX

- Provided customer service to diverse clientele and resolved complaints diplomatically
- Collaborated with team of 15+ associates to meet sales targets

Corner Bakery Cafe, Irvine, CA
Server   September 20XX – May 20XX

- Managed multiple priorities in fast-paced environment while maintaining customer satisfaction
- Trained 3 new employees on procedures and handled cash transactions

SKILLS

Technical: SPSS, NVivo, Microsoft Office Suite
Languages: Conversational Spanish
Other: Policy research, qualitative interviewing, event planning, cross-cultural communication