

Alexandra Martinez

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EDUCATION

University of California, Irvine

Bachelor of Arts, Undeclared

June 20XX

GPA: 3.6; Dean's Honor List: 2 Quarters

EXPERIENCE

Target, Riverside, CA

June 20XX – Present

Seasonal Sales Associate

- Assisted over 150 customers daily with product inquiries and purchases in a fast-paced retail environment
- Collaborated with team of 8 associates to maintain organized store displays and inventory management
- Processed transactions accurately using POS systems and handled cash, credit, and mobile payments
- Received "Employee of the Month" recognition for exceeding sales goals and customer service standards

Birding at UCI

September 20XX – Present

Member

- Participate in weekly bird watching expeditions to local nature reserves and UC Irvine Ecological Preserve
- Contribute to citizen science projects by recording bird species data for eBird database and campus biodiversity surveys
- Assist with organizing Earth Week educational booth that engaged over 150 students in conservation awareness activities

Riverside Community Center, Riverside, CA

September 20XX – May 20XX

Youth Program Volunteer

- Mentored and supervised 15 elementary-aged children during after-school programming activities
- Organized educational games and crafts projects to enhance learning in mathematics and reading
- Assisted program coordinator with event planning for community fundraisers that raised over \$1,200
- Maintained detailed attendance records and communicated with parents regarding student progress

PROJECT EXPERIENCE

Critical Thinking & Writing Course Research Project

September 20XX – December 20XX

UC Irvine

- Conducted comprehensive research on social media's impact on teen mental health using academic databases
- Analyzed 12 peer-reviewed studies and interviewed 3 mental health professionals
- Collaborated with study group of 4 students to develop research methodology and share resources

Community Service Learning Project

January 20XX – March 20XX

UC Irvine

- Partnered with Orange County Food Bank to address local food insecurity issues
- Organized campus food drive that collected over 500 canned goods and non-perishable items
- Created promotional materials and social media campaign that reached over 1,000 students
- Reflected on experience through 10-page analytical paper connecting service to course concepts

SKILLS AND INTERESTS

Computer: Proficient with Microsoft Office Suite (Word, Excel, PowerPoint), Google Workspace, Adobe Photoshop, Canvas

Languages: Fluent in Spanish, conversational in Portuguese

Interests: Photography, hiking, cooking international cuisine, playing guitar, environmental community service