



**UC Irvine**  
Division of Career Pathways

# EMPLOYER SERVICE MENU

2025-2026

## Service Menu 2025-2026

Welcome to the Division of Career Pathways (DCP), the central career center on UC Irvine's campus. We strive to deliver our vision of empowering all Anteaters to thrive in meaningful careers by partnering with all UCI schools and colleges to deliver career and professional development opportunities for both students and alumni.

The Employer Relations Team at DCP provides various services to allow our partner organizations to engage with UCI's undergraduate, graduate, and alumni communities. We welcome the opportunity to partner with us and strategize your engagement to best fit your organization's needs.

Please reference our current menu of employer services for the academic year.

We look forward to connecting you with UCI's talented and career-ready students!

## 5 reasons to recruit at UCI

- UCI is consistently ranked as a top public 4-year university in the US.
- We have 85+ majors and 70+ minors to meet your hiring needs.
- Our student body includes a population of over 36,000 undergraduate and graduate students prepared to work in the growing global economy.
- UCI is recognized nationally for campus diversity and has been designated as both an HSI (Hispanic-Serving Institution) and AANAPISI (Asian American & Native American Pacific Islander-Serving Institution).
- Our team at the Division of Career Pathways is equipped and ready to help you get engaged at UCI.



**PUBLIC  
UNIVERSITY**  
in the U.S.



**85+** majors  
**70+** minors

**36,000+** Total Students



**Hispanic  
Serving  
Institution**

**AANAPI  
Serving  
Institution**

## RECRUIT

### HANDSHAKE

The Division of Career Pathways utilizes Handshake as its campus career management platform. Handshake is the first point of engagement to facilitate connection with the UCI student community. Maximize your visibility and create awareness around full-time, part-time, seasonal, and short-term jobs and internships by posting your opportunities to Handshake. When posting opportunities, employers can specify candidate criteria, collect and view resumes via the online system, and allow students to search and apply for opportunities. Handshake access also allows industry partners to remain up to date with campus activities such as large- and small-scale recruitment events, career fair registrations, and submitting requests for campus interviews and information sessions.

*Handshake access is a complimentary service to all employers interested in recruiting from UCI.*

Visit our website to register for an account: [career.uci.edu/recruiters/post-a-job-internship](https://career.uci.edu/recruiters/post-a-job-internship)

### CAREER FAIRS

The Division of Career Pathways hosts general and industry-specific career fairs quarterly. Career fairs are a great way for recruiters to meet talented and career-ready UCI students. Our quarterly career fairs provide the opportunity to be introduced to the UCI campus community for candidate sourcing, brand building, and recruiting students for part-time, full-time, and internship positions.

For more information, please review our website: [career.uci.edu/recruiters/on-campus-recruiting/career-fairs](https://career.uci.edu/recruiters/on-campus-recruiting/career-fairs)

### CAREER FAIR DATES

#### FALL 2025

Fall Career & Internship Fair	Week 2 – Thursday, October 9, 2025	10:00 am - 2:00 pm
STEM Career Fair	Week 3 – Thursday, October 16, 2025	10:00 am - 2:00 pm
Graduate School Expo	Week 6 – Thursday, November 6, 2025	10:00 am - 2:00 pm

#### WINTER 2026

Winter Career & Internship Fair	Week 4 – Wednesday, January 28, 2026	10:00 am - 2:00 pm
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#### SPRING 2026

Spring Career & Internship Fair	Week 2 – Thursday, April 9, 2026	10:00 am - 2:00 pm
Health Sciences Graduate School Expo	Week 4 – Tuesday, April 21, 2026	11:00 am - 2:00 pm

### CAMPUS INTERVIEWS

Campus interviews are a complimentary service offering that provides another opportunity to promote your brand on campus and allows you to interview a schedule of talented and career-ready UCI students in an efficient manner, virtually or in-person. Interviews are offered during designated recruitment windows outlined in advance from the quarterly academic calendar. This program is reserved for employers looking to fill full-time career positions or full-time paid internships.

In-person interviews are held between 9:00am-4:00pm PST on Tuesdays, Wednesdays, and Thursdays during designated weeks of each quarter with a dedicated Employer Relations staff member available onsite to provide support as needed. For successful campus recruitment, we suggest partners leverage other recruitment events or services prior to conducting interviews to increase or secure an applicant pool.

*Campus interviews are a complimentary service to all employers interested in recruiting from UCI.*

Visit our website to learn more: [career.uci.edu/recruiters](https://career.uci.edu/recruiters)

### INFORMATION SESSIONS

Hosting an information session is a great way to establish an organizational presence on campus and provide students with information about jobs, internships, and career development opportunities at your organization. Information sessions can be especially effective when executed in partnership with student organizations, featuring alumni from your organization, or pre/post-Career Fair attendance.

Information sessions are scheduled for 60 minutes. A dedicated staff member from the Employer Relations team will serve as the day of event host to provide additional support. Marketing support provided for information sessions includes:

- One (1) targeted email promoting event
- One (1) event listing in email newsletter that goes out to all undergraduate UCI students
- One (1) social media promotion
- One (1) email promotion to relevant DCP Club Affiliates (student organizations that have partnered with DCP to promote professional development among their membership)
- Dedicated Employer Relations staff member to support coordinating and hosting of event

*Information sessions must be submitted and approved in Handshake. Requests must be submitted at least 4-6 weeks in advance to allow time for coordination and marketing.*

#### IN-PERSON FORMAT

Hosted onsite at UCI Division of Career Pathways facilities, 60 mins.

**Cost: \$300.00**

#### VIRTUAL FORMAT

Hosted online through a virtual platform of choice with UCI Division of Career Pathways, 60 mins.

**Cost: \$200.00**



## BUILD YOUR BRAND

### TARGETED EMAILS

Strategically promote your Handshake job or internship posting with targeted email communications. This offering supports recruitment needs that may arise throughout the year, beyond the scope of programming and recruitment events. It allows partners to promote and source talent for open roles with a tailored approach. These targeted emails consist of a customized message to a select group of students via Handshake based on employer partner specifications.

- Limit of one (1) unique email per quarter / three (3) per year, up to an audience size of 5,000 students.
- Requests must be submitted at least 4-6 weeks in advance to allow time for coordination and marketing.
- Targeted emails are only available to promote active job/internship opportunities and may not be used to promote programming.

**Cost:** \$250.00

## PARTNER

### DCP ANTEATER ALLIANCE

Our Division of Career Pathways Anteater Alliance (DCPAA) consists of diverse industry partners that join the Division of Career Pathways in facilitating meaningful career development opportunities for UCI students. Through the Anteater Alliance partnership, the Employer Relations team at the Division of Career Pathways curates a strategic and customized engagement plan over the course of an academic year to support brand awareness and education in conjunction with fulfilling recruitment needs. Anteater Alliance partners gain access to premium service offerings to engage with the UCI community in a more integrated manner. Partners are supported by members of the Employer Relations Team through one-on-one consultation prior to and during engagement plan delivery.

The Division of Career Pathways provides three membership levels as part of our partnership packages. To customize the services that work best for your organization within each of the levels, we have provided a menu of options that extend beyond traditional recruitment offerings. Our team will work with your organization to design a partnership strategy that is unique, targeted, and customized to meet your goals.

Partnerships begin in August and extend through July.

Contact our team at [uciemployers@uci.edu](mailto:uciemployers@uci.edu) to learn more or visit [career.uci.edu/recruiters](https://career.uci.edu/recruiters).



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