

MATEO R. MARTINEZ

9855 Windchime, Irvine, CA 92620 · (949) 854-2009 · mrmartinez6m1@gmail.com

EDUCATION

Bachelor of Arts, Philosophy
University of California, Irvine

Expected: June 20XX

DIVERSITY EXPERIENCE

Diversity Advocate

Oct 20XX - Jun. 20XX

UCI Diverse Educational Community and Experience, Irvine, CA

- Represented and advocated for underrepresented students, racial and ethnic minorities, first generation students, immigrants, and international students
- Compiled, synthesized, and communicated suggestions about campus culture from students at campus-wide town halls
- Collaborated with student representatives across various departments to better understand student needs by campus administration
- Developed partnership between Office of Inclusive Excellence and students in department
- Facilitated programming and virtual community-building initiatives

Online Coordinator

Sept. 20XX - May 20XX

UCI Cross Cultural Center, Irvine, CA

- Coordinated e-learning platform iCollege for 40 undergraduate students in collaboration with UCI Technology Center and Center for Excellence in Learning
- Co-developed and managed new online course and 3 course shells and project
- Scheduled presentations and meetings for 5 staff members
- Trained incoming online coordinator on digital database of resources
- Designed all campus survey questions for grant project

LEADERSHIP EXPERIENCE

Digital Media Group Leader

Jan. 20XX - Jun. 20XX

UCI Barclay Theater, Irvine, CA

- Led research group of 3 students for conference presentation on innovative uses of technology in arts audience engagement
- Restructured online collections database to improve accessibility of previous performance collection information and images

VOLUNTEER EXPERIENCE

Ethics Bowl Debate Judge

Jan. 20XX - Feb. 20XX

UCI Philosophy in the Community Outreach Program, Irvine, CA

- Guided local 8 high school ethics bowl teams on preparing for national competition
- Educated student learning experience by introducing argumentation and debate strategies at college level
- Fostered team building skills by creating practice debate environment that was friendly, collaborative and inclusive

Gallery Attendant

Nov. 20XX - Apr. 20XX

Orange County Museum, Costa Mesa, CA

- Escorted 1-3 groups of visitors per week during opening receptions, live music performances, movie screenings, and school field trips