

Leo Garcia

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Education

University of California, Irvine
Bachelor of Arts, Music

June 20XX

Related Experiences

UCI Orchestra, Irvine, CA

September 20XX - Present

Performance Assessment Intern

- Manage and organize all personnel and performance information for a 35-piece jazz orchestra
- Attend rehearsals and take notes, which are shared with all personnel in an online blog
- Assist with equipment and instrument management by collaborating with Stage Manager and Director on set-up and staging

Segerstrom Center of the Arts, Costa Mesa, CA

January 20XX- June 20XX

Social Media & Marketing Assistant

- Enhanced social media presence through increased engagement on Twitter and the launch of Instagram and YouTube event promotions
- Designed and implemented marketing strategy for local college campuses utilized to increase digital media footprint
- Worked closely with our content team to create social content that aligned with brand marketing campaigns and weekly themes

KUCI Radio, Irvine, CA

November 20XX-October 20XX

Music Production Assistant

- Utilized digital archives to research show topics in preparation for upcoming productions and provided overall assistance to digital associate producers and producers
- Researched songs and composers to aid in song usage evaluation to incorporate in shows

Experiences

City of Newport Beach, Newport, CA

March 20XX- September 20XX

Summer Camp Counselor

- Developed social, educational, and athletics events and programs for campers
- Directly managed a group of 15 adolescent campers and collaborated with other counselors on group activities
- Demonstrated patience, maturity, and creativity when providing support to campers who were homesick, experiencing conflict, and other adjustment challenges

Activities

High Street Harmonix, Member

September 20XX - Present

Habitat for Humanity, Volunteer

August 20XX-November 20XX

Laguna Beach Pageant of the Masters, Volunteer

June 20XX – September 20XX

Skills

AutoCAD, Music Composition, Piano, Audio Engineering
Conversational Spanish and Italian