Campus Job Types

Campus jobs may be classified as “work-study” or “non-work-study.” Work-Study is a program that gives eligible students the opportunity to gain work experience and earn money. It is awarded as part of some financial aid packages.

Work-Study allows students to work conveniently on campus and can be a great way to network. Note: Students must work in order to access the money awarded to them.

A non-work-study job is a campus job that does not require a work-study award. However, if a student has been awarded work-study, it may be used.

FAQs

Q: HOW DO I FIND OUT IF I'M ELIGIBLE FOR WORK-STUDY?
If you applied for financial aid by completing the Free Application for Federal Student Aid (FAFSA) or the CA Dream Application and submitted the application by the annual March 2 deadline, you can check whether you were awarded work-study on the “My Aid” page of the Office of Financial Aid and Scholarships website.

Q: WHERE DO I GO TO GET MORE INFORMATION ABOUT WORK-STUDY AWARDS?
The Office of Financial Aid and Scholarships provides detailed information about work-study awards in the “Paying for UCI” page of the Office of Financial Aid and Scholarships website.

Q: WHERE DO I FIND WORK-STUDY JOBS?
Log onto Handshake to search for jobs and select filters like “On-Campus” and “Work Study” to refine your search.

Q: WHAT HAPPENS IF I DON'T USE MY WORK-STUDY?
If you fail to use your work-study, you run the risk of losing it for the next academic school year.

Q: IS IT POSSIBLE TO WORK OFF CAMPUS AND EARN WORK-STUDY?
There are a limited number of positions off campus that offer work-study. Check Handshake for the most up to date listings of available positions.

Q: CAN I WORK IN TWO DIFFERENT DEPARTMENTS AND STILL COLLECT WORK-STUDY?
Yes, but you have to collect a signed agreement form from each department and coordinate your hours with each department to not exceed the maximum 19.5 hours permitted during the academic year.

For More Information...

Visit the Office of Financial Aid and Scholarship’s website at www.ofas.uci.edu or visit their office at:

102 Aldrich Hall
Irvine, CA 92697-2825

Monday – Friday
10 AM – 5 PM

Or visit the Division of Career Pathways!
FAQs continued

Q: WHERE DO I FIND A CAMPUS JOB?
You can find campus jobs on Handshake, UC Irvine’s job portal. Log onto Handshake at uci.joinhandshake.com using your UCInetID.

Q: IS THERE A WAY TO NARROW MY SEARCH FOR JOBS TO WORK-STUDY OR NON-WORK-STUDY ONLY?
After logging into Handshake, click on the Jobs tab. Under the search bar, click on “on-campus,” then click “filters” to search for work-study-only.

Q: ARE THERE OTHER PLACES TO LOOK FOR CAMPUS JOBS BESIDES HANDSHAKE?
Yes, some departments list their available positions on their websites. A few examples are listed below.

Other departments that may have job openings...

- Anteater Recreation Center
  http://www.campusrec.uci.edu/employment/
  949-824-5346

- UCI Libraries
  http://www.lib.uci.edu/student-employment-information
  949-824-6836

- Student Center / Conference Center
  http://www.studentcenter.uci.edu/home/student-employment-opportunities/
  949-824-5252

- Parking and Transportation Services
  https://www.parking.uci.edu/forms/jobApplication/
  949-824-2691

- Office of Information Technology (OIT)
  http://www.oit.uci.edu/org/jobs/student/
  949-824-2222

- Electronic Education Environment
  https://eee.uci.edu/jobs/open-jobs/
  949-824-2222

- Hospitality and Dining Services
  https://food.uci.edu/employment/
  949-824-1492

- UC Irvine Athletics and Bren Events Center
  949-824-3232