

## APPLYING TO GRAD SCHOOL

## **Application Checklist**



www.career.uci.edu

Sample Timeline

## Junior Year

Keep in Mind...

This is a suggested timeline – your individual deadlines may vary depending on your graduate school program.

Register and prepare for graduate entrance exams (GRE, GMAT, LSAT, MCAT) Create preliminary list of individuals to ask for letters of recommendation Research national scholarships and grants. Note specific deadlines
Senior Year
SEPTEMBER  Continue researching graduate programs of interest  Find out when graduate transcripts must be sent and what other materials are required  Request and review an unofficial transcript to review for accuracy  Check applications for specific deadlines  Register for required entrance exams  Request letters of recommendation. Provide recommenders with relevant information to write a strong letter of support
OCTOBER  Talk to graduate recruiters visiting the campus or in the area  If possible, visit the schools in which you are interested. Many programs also have a virtual tour. Talk with admissions staff, department faculty, and/or current graduate students  Write personal statement and consider contacting the UCI Writing Center if you need support ( <a href="http://www.writingcenter.uci.edu/">http://www.writingcenter.uci.edu/</a> )  Begin preparing your financial aid application. These are often required at the same time or earlier than admissions applications  Request official copies of undergraduate transcript from the registrar's office to be sent to grad programs  Complete applications and other information as requested by graduate programs
NOVEMBER/DECEMBER  Some admissions applications might be due as early as November  Check on your transcripts and letters of recommendation to see that they have been sent
JANUARY Last chance to take the required tests for fall admissions (it may be too late for some schools) Check with each school to see that they have received all the materials, including test scores and financial statements
FEBRUARY (or after sending off applications)  Continue researching graduate programs of interest and requirements  tors Your Letters of Rec Online  Career Pathways Resources  If You Don't Cet Accepted

Avoid losing letters or asking professors to write letters to numerous schools by storing your letters online.

Try services like Interfolio (interfolio.com)

The Division of Career Pathways offers oneon-one graduate school advising, workshops detailing the process of applying to graduate or law school, graduate school fairs, and more! Visit career.uci.edu for details.

Talk to a career counselor to discuss some reasons why you were not accepted and decide if you should revisit your goals. Don't give up! Students are sometimes accepted on their second or third try, or later!