

# Transfer Student Guide

**UC Irvine**

Division of Career Pathways  
[www.career.uci.edu](http://www.career.uci.edu)



**Landing your dream job is not a one year process. Use this guide to prepare for life after graduation.**

## JUNIOR YEAR

- Develop a general awareness of career options in many areas
- Talk with a career counselor to establish future plans
- Attend panels of working professionals, like the Career Discovery Series, to learn about specific careers from professionals in the field
- Attend workshops throughout the year (e.g. resume, interviewing, internship search)
- Attend the Graduate and Professional School Fairs and Internship and Career Fair
- Maintain a high GPA
- Get a job, internship, or volunteer position relating to your career interests
- Research specific job positions or graduate schools
- Update your resume



## SUMMER BEFORE SENIOR YEAR

- Check graduate schools for prerequisite course requirements (if you are planning on attending graduate school)
- Ask your references for letters of recommendation
- Prepare for or take required graduate school exam(s)
- Get a job, internship, or volunteer position relating to your career interests



## SENIOR YEAR

- Attend workshops on job search, interviewing, networking, and applying to graduate school
- Meet with a career counselor to discuss your progress
- Apply to graduate school
- Research and develop a target list of potential employers
- Learn more about job opportunities and apply for positions on Handshake
- Attend career fairs and professional panels
- Attend information sessions to learn about career opportunities and to meet recruiters

### JOB & INTERNSHIP SERVICES

- Handshake  
[uci.joinhandshake.com/edu](http://uci.joinhandshake.com/edu)  
(online job and internship listings)
- Career fairs and workshops
- Resume and Cover Letter Reviews
- Internship advising
- Professional panels
- Career preparation workshops (see Handshake for full details)
- Employer information sessions

### GRADUATE / MEDICAL / LAW SCHOOL SERVICES

- Graduate School Fair
- Health Professions Grad School Fair
- Applying to graduate / law school workshops
- Applying to Medical school
- Graduate and professional school advising
- Letters of recommendation (LOR) online service through [interfolio.com](http://interfolio.com)

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## Additional Resources



### Transfer Student Center (TSC)

- The Transfer Student Center (TSC) works with all transfer students to facilitate their transition and overall success at UCI. They also organize weekly workshops, provide formal and informal mentoring, and provide students with a space for studying. ([transfercenter.uci.edu](http://transfercenter.uci.edu))



### The Sage Scholars Program

- This program provides undergraduates with significant financial need a wide range of resources including leadership training, career and graduate school planning, and access to internship and scholarship opportunities. ([sagescholars.uci.edu](http://sagescholars.uci.edu))



### Student Success Initiatives (SSI)

- Student Success Initiatives is an academic support program dedicated to helping first-generation college students, low-income, former foster youth, and/or disabled students to advance and succeed at UCI. ([ssi.uci.edu](http://ssi.uci.edu))



### Undergraduate Research Opportunities Program (UROP)

- The Undergraduate Research Opportunities Program Assists undergraduate students in all schools to find Research opportunities on-campus or off-campus. ([urop.uci.edu](http://urop.uci.edu))



### The Cross-Cultural Center (CCC)

- The CCC is dedicated to fostering the cultural identities within the UCI campus community. They provide opportunities for intellectual exchange and leadership development. ([ccc.uci.edu](http://ccc.uci.edu))



### On-Campus Clubs / Organizations

- The Office of Campus Organizations is a great way to find out more about the hundreds of activities on campus. ([campusorgs.uci.edu](http://campusorgs.uci.edu))

## NOT SURE ABOUT YOUR CAREER DIRECTION? DON'T WORRY. WE OFFER:

### Individual Career Counseling Appointment

- Meet with a counselor to create short and long term goals and a tailored action plan for achieving success. ([career.uci.edu/undergraduate/counseling-appointments](http://career.uci.edu/undergraduate/counseling-appointments))

### Drop-In Advising

- Simply stop by our office with your quick career questions and meet with us. ([career.uci.edu/undergraduate/counseling-appointments](http://career.uci.edu/undergraduate/counseling-appointments))

### Focus 2

- A free, self-paced career and educational planning tool. ([career.uci.edu/focus-2-career](http://career.uci.edu/focus-2-career))

### Big Interview

- An online mock interview platform that combines training and practice to help you improve your interview technique and build your confidence. ([career.uci.edu/undergraduate/prepare-for-an-interview/big-interview](http://career.uci.edu/undergraduate/prepare-for-an-interview/big-interview))

### Steppingblocks

- Access UCI alumni data and rich employer insights to analyze a range of career paths based on job title, company, location, major, school, and more. ([uci.steppingblocks.com](http://uci.steppingblocks.com))

### Online Career Information Resources

- Visit the Division of Career Pathways' website at [career.uci.edu](http://career.uci.edu) to find online career guides, past webinar videos, and a variety of helpful resources from across campus and beyond.

### Workshops, Career Fairs, and Events

- Attend any of these and receive information on resumes, cover letters, interview techniques, job search and more. Career Fairs specifically provide the opportunity to meet with recruiters to learn about job and internship opportunities. ([career.uci.edu/events](http://career.uci.edu/events))